Two Rivers Medieval Faire

Rules and Regulations 2027

Greetings one and all!

Welcome to the 16th Annual Two Rivers Medieval Faire to be held at the Chelan Co Expo Center in Cashmere, WA. http://www.chelancountyexpocenter.com/

DATES: Saturday May 8th, from 10 am to 6 pm, and Sunday May 9th, from 10 am to 4 pm.

LOCATION: Chelan County Expo Center, 5700 Wescott Drive, Cashmere, WA 98815

CHECK IN: Unless by other arrangement, Friday May 7th, from 10 am – 6 pm, and Saturday May 8th, from 7:30 am – 8:30 am. All vehicles **must be off site** by 9:00 am Saturday and Sunday. All booths must be ready for the public by 9:45 am Saturday and Sunday. Faire opens at 10 am.

If you are staying off-site, please check in at the Info Booth at least one hour before any scheduled performance. Please submit a gate list of all performers and accompanying assistants. You will receive your bracelets at check in.

ASSISTANTS: Assistants include anyone who will be helping in your booth, or anyone from your group/performance who is not signing and filling out your contract. It is expected that all assistants be made aware of the rules and requirements of the Faire and have agreed to them.

SETUP: You can set up your booth on Friday, May 7th from 10 am to 6 pm, or on Saturday morning from 7:30 am to 9:00 am. If you plan on arriving later than 6 pm on Friday, please let us know immediately. Instructions for parking, camping, and entering the fairgrounds will be provided at a future date. Please check in with a purple shirt STAFF member before driving onto the grounds. This will ease traffic flow. All vehicles must be off the grounds by 9:00 am Saturday. Merchants, performers, and assistants will receive an ID bracelet which needs to be worn for the duration of the weekend. Volunteers MAY be able to assist with setup in limited quantities, but this is not guaranteed. Breakdown on Sunday afternoon will begin at 4:15 pm. Please do not close down early. The Faire weekend after hours contact is Faire Director Jessica Knowles at 509-341-4216.

PARKING: Cars will be allowed in the camping area, but spaces are limited. Instructions for parking, camping, and entering the fairgrounds will be provided at a future date.

PHOTOGRAPHY: Photos taken by Faire staff during Faire hours are property of Two Rivers Medieval Faire, and may be used in promotional materials. If you are uncomfortable with your picture being taken, please indicate that to the Faire Photographers if you see then. If you take any photos or video during our event, and would like to share them, please tag us or use #2rmf2027. We would love to see patron views!

BOOTH SPACE: Your booth space or other specific location must be ready for the public by 9:45 am Saturday and Sunday. All helpers and crew must also be in appropriate garb. Booths need to be decorated in the theme of the faire, with metal legs disguised. Merchants should provide adequate and appropriate signage for their booth in regard to business name and payment policies. Booth location and number of open sides will be provided to all merchants soon after all contracts and payments have been received.

CHANCES OF WIND ARE ALWAYS HIGH
PLEASE SECURE YOUR BOOTH
WE'VE HAD EVERYTHING FROM HAIL AND RAIN, TO OVER 100 DEGREE TEMPERATURES
PLEASE CHECK THE WEATHER AND PLAN ACCORDINGLY

POTLUCK MEET & GREET: Held Saturday at 7 pm in the Tavern building for all performers, merchants, and volunteers. Bring food to share, feastware if you have it, and a talent for any Bardic competition that may arise as the Muse strikes. Awards, announcements, and general camaraderie is the goal for this non-patron activity. If your food item is homemade/without a label, please be prepared to list ingredients on provided cards for dietary restrictions.

DRESS CODE: Please keep your garb in the Medieval/Renaissance/Fantasy time period. Please remain in your garb during the hours of the Faire. Remember that this is a **family friendly** event in a conservative area.

WEAPON POLICY: All weapons (sharp or dull) must be peace tied while on Faire Grounds, **UNLESS they are a functional part of your performance.** Any weapons sold at your booth must be peace tied before leaving the booth. Zip ties will be available at the Info Booth for any performer who needs them. Merchants are expected to provide peace ties (zip ties work!) with the purchase of weapons.

PERFORMANCES: Each of your performances must start and end on time. A final performance schedule will be made ready after all contracts are received,

and a copy will be sent to all performers. Please make any adjustments necessary to your act to account for the possibility of windy conditions.

INSURANCE: Please provide a certificate of insurance naming Chelan Co Expo Center, and Two Rivers Medieval Faire as additional insureds. The certificate is due no later than **April 15th, 2027**.

PLEASE NOTE: Failure to return a signed contract and/or proof of insurance may result in rendering this contract null and void. If you do not have one submitted on time, you may not be allowed to set up, sell, or perform.

CONDUCT: Personal alcohol is **not permitted** during open Faire hours. Alcohol is served in the Tavern during Faire hours, and for a limited time after hours on Saturday only during the potluck, which may only be consumed inside the tavern building. During after hours events, please be respectful of fellow crew, vendors, merchants, performers, etc., and maintain quiet hours of 10PM-6AM, per Chelan County Guidelines. Smoking is allowed in designated areas only, including backstage, except marijuana, which is **not permitted** on the grounds of the Chelan County Expo Center. Vaping is not allowed in view of Faire guests, as it is not period. Period appropriate pipes are allowed. Any rude, aggressive, or threatening behavior or language toward any member of the public, other performers, or volunteers/staff will not be tolerated, and you will be asked to leave with forfeiture of payment.

FACILITIES: Flush toilets and showers are available near the Chelan Co Expo Center front entrance. Port a Potties are available in several spots, including the merchant camping area behind the horse arena. An **emergencies only** charging station for phones and payment method devices is available in the volunteer kitchen space. Cords will not be provided. Any devices left unattended may be lost or stolen, and are not the responsibility of Two Rivers Medieval Faire or its affiliates. Please plan accordingly.

FIRE: No open fires of any sort are allowed on site at this point in time per Chelan County Expo Center regulations.

WATER: Volunteer merchant runners will be by every couple hours on rotation to offer water and bathroom/food breaks. Please give clear instructions if you have a volunteer watch your booth, or would like to forgo the hospitality rotation. Our goal is to make everything as simple and easy as possible, not to cause undo stress from repeat pestering all weekend!

GARBAGE: Garbage bins are placed in several locations around Faire. If you have large amounts of garbage, boxes, etc., please bag it or **break it down**, and place it in the large dumpster inside the fence just past the Food Court. Please keep large garbage loads to a minimum whenever possible. Space is limited.

CAMPING: You may choose to camp in your booth, dry camp in a tent, or in the RV park across the street (info below.)

1. Bathrooms and showers are available near the front gate for onsite campers.
2. Camping is available in the fenced in fairgrounds Friday and Saturday night **only**.
3. The fenced in fairgrounds must be vacated **no later than 9 pm** on Sunday.
4. No open fires of any sort are allowed on site at this point in time per Chelan County Expo Center regulations.
5. Quiet hours are from 10 pm to 6 am, with no noise after midnight.
6. There will be port a potties in the camping area.

PLEASE NOTE: If you wish to camp in the RV Park, please contact the Chelan Co RV Park directly and tell them you are with the Two Rivers Medieval Faire. RV's are required to camp in the RV Park.

This site is owned by the Expo Center and is directly across the street from the fairgrounds: Contact http://www.chelancountyexpocenter.com, Tasha Johnston at tasha.johnston@co.chelan.wa.us, or by calling the RV Park at 509-782-3232.

PETS: No pets of any sort are allowed on site at this point in time per Chelan County Expo Center regulations. This includes emotional support animals. Per Federal regulations, service animals are allowed.

SECURITY: All gates going in and out of the fairgrounds will be locked by 11 pm. Many performers, merchants, and volunteers stay on site overnight. For after hours emergencies, please call Faire Director Jessica Knowles at 509-341-4216. **Please secure all valuables throughout the weekend. We will not be responsible for any loss due to theft.** Arena lights will be turned on at dusk. Half the lights will be turned off at 10 pm as a reminder of quiet hours, with the remaining lights turned off at 11 pm.

QUESTIONS: If you have any further questions or need clarifications, please reach out to the appropriate Faire representative:

Merchant Coordinator: merchants2rmf@gmail.com

Performance Coordinator: performers2rmf@gmail.com

Social Media/Photography: socialmedia2rmf@gmail.com

THANK YOU!